



## **HWS Advisory Board Meeting Agenda**

**Date: 21<sup>st</sup> November 2024**

**Time: 5.30-7pm**

**Venue: Microsoft teams**

**In Attendance:** Graham Head (GJH), Mannah Kargbo (MK), Rhyana Ebanks-Babb (REB), Anood Al-Samerai (AAS), Cedric Whilby (CW), George Herat (GH), Natasha Wright (NW), Esther Agyeman (EA), Omotola Wonuola (OW)

**HWS Advisory Board Members:** Graham Head, Mannah Kargbo, Cedric Whilby, George Herat, Natasha Wright

**HWS/ CS Staff:** Rhyana Ebanks-Babb, Anood Al-Samerai, Esther Agyeman, Omotola Wonuola

**Apologies/Absent:** Charlene Young (CY), Hyacinth Chapman (HC), Sheona St Hilaire (SH)

	<b>Agenda Items</b>
1.	<b>Welcome, introductions and apologies</b>  Chair welcomed the board and noted any apologies and absent members  A round of brief introductions was shared for the benefits of everyone attending the meeting, especially for new AB members
2.	<b>Introduction of EA and OW (Community Health Ambassadors)</b>  REB provided an overview of why EA and OW was invited to the AB meeting as they will be joining the HWS team as successful applicants for the two paid ambassador roles  EA and OW gave a brief insight to the Board, their backgrounds, interest in the work of HWS and shared the work they have been part of since starting their roles
3.	<b>Review of previous actions</b>  The group reviewed the previous meeting minutes and there were no concerns or issues raised. All previous actions were completed, action about mentoring process will be picked up in new member inductions
4.	<b>CQC representatives</b>

	<p>REB stated that this will be rebooked due to managerial changes and childcare arrangements.</p> <p>REB explore arranging their attendance for either February or once dates for 2025-26 Board meetings have been secured.</p>
5.	<p><b>Project updates</b></p> <p>REB shared the following updates to the Board with research being used as contextual evidence for why a programme/approach or initiative has been started and sharing good practice.</p> <ul style="list-style-type: none"> <li>- <b>Latin American project</b> come to a close with notable positive impacts (e.g. mental health signposting in Spanish/Portuguese, South East London Integrated Care Board Engagement working with the Latin American community to enhance their engagement with NHS services. Cited in the Healthwatch England Annual National Conference).</li> <li>- <b>Learning Disabilities/Autism project</b> scheduling in the six month updates with providers that have shared responses with us. Report has been presented in a few places of influence such as Partnership Southwark Executive Delivery and Health and Social care Scrutiny Commission. Work has led to new initiatives like Inclusive Surgeries Program for LDA champions. Guys and St Thomas Trust working directly with communities such as community partners for the project, Autism Voice, to develop their all-age Autism strategy.</li> <li>- <b>Black Mental Health project</b> draft report has been sent to stakeholders to review and collating for comments; formal response requests and publication dates shifted to accommodate holiday/leave and winter pressures. Aiming for publication w/c 03.02.25.</li> </ul> <p>CW queried implications for community organisations with referral increases and if further funding is available due to increased exposure.</p> <p>GJH and GH queried specific mechanisms to follow-up with the communities to make sure they see a real beneficial improvement</p> <p>NW queried the process for understanding alignment with existing work across the borough.</p>
6.	<p><b>Listening tour data analysis and next steps</b></p> <p>REB shared top themes coming out from listening tour and analysis of priorities across health and social care. A brainstorming session with HWS team concluded on a shortlist of priorities for 2024-2026 with proposed next steps</p>

	The Board agreed with the HWS team drafting very brief summaries and sharing a scoring matrix for final decisions to be made.
7.	<b>Board recruitment update</b>  Seven current board members with a few potential candidates in pipeline  Interviewing one candidate next week  Will reassess recruitment needs after current candidates decided
8.	<b>Board culture statement, composition, and induction process refinement</b>  Draft board culture statement reviewed <ul style="list-style-type: none"> <li>o Aligns with Community Southwark and Healthwatch England values</li> <li>o Annual review process to be implemented</li> </ul> Induction process refinement discussed <ul style="list-style-type: none"> <li>o New members to provide feedback on their experience</li> <li>o Mentoring/buddy system to be explored</li> </ul> GJH to follow up with CY
9.	<b>Ways of working and communication between board and staff</b>  Item to be brought forward: GJH to follow up with CY
10	<b>AOB</b>  AAS shared about the HWS contract due to expire in 2026 <ul style="list-style-type: none"> <li>o Council monitoring officer recommending single supplier negotiation for renewal</li> <li>o New contract to focus on statutory functions and support for underrepresented communities</li> </ul> AAS shared information about joint AGM on December 3rd at Appleby Blue  REB shared about SELondon Healthwatch Director stepped down <ul style="list-style-type: none"> <li>o Temporary shared responsibilities among 6 local Healthwatch leads</li> <li>o New partnership model being proposed for 2025 onwards</li> </ul>

Next Board meeting: 20<sup>th</sup> February 2025 (5.30pm-7pm)